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annleedesign-sf.com

SOFTWARE

AutoCAD
Revit
SketchUp
Photoshop
Illustrator
InDesign
MS Office
Bluebeam
Asana
Trello

SKILLS

Interior Design
Space Planning
Commercial Design
Residential Design
Healthcare Design
Project Management
Concept Development
Advertising
Art Direction
Integrated Marketing
Brand Development
Corporate Identity
Graphic Design
Packaging

ASSOCIATIONS

OWA + DP
Philanthropy by Design

INTERESTS

SF Food Bank - volunteer
Tennis
Kdramas

PROFESSIONAL SUMMARY

I am a professional, multifaceted designer with extensive experience in interior design, graphic design, advertising and project administration. As an independent self-starter, I am well versed in all aspects of the design process including but not limited to design development, presentations, construction documentation, and construction administration. I have excellent communication and interpersonal skills, as well as strong organizational and time management skills. I am eager to work in varying markets and collaborate with internal team members and external consultants to meet the project goals.

INTERIOR DESIGN EXPERIENCE

Designer

Barcelon Jang Architecture, San Francisco

- Actively participating in design development, construction documentation, specifications, construction administration, and project closeout
- Interfacing regularly with team members, including contractor, engineers and consultants, to discuss ideas and resolve issues
- Gaining working knowledge of architectural, planning, structural, civil, mechanical, electrical and plumbing systems
- Acquiring familiarity with building codes and ADA requirements
- Revising drawings and preparing documentation for a revision to permit
- Preparing presentation drawings, design drawings and design details
- Coordinating with consultant on development of specifications for projects
- Collaborating on RFIs and ASIs
- Reviewing submittals for conformance with design intent
- Researching and sourcing furniture and finishes and documenting specifications
- Developing presentations of project materials, color boards, finish selections
- Attending weekly Owner/Architect/Contractor meetings & maintaining meeting minutes

Ann Lee Design, independent contractor

- Principal designer on 4 new-construction condominiums, gut renovations and kitchen remodels
- Designed, sourced, and specified every detail of interior spaces

Design Assistant, independent contractor

Dara Rosenfeld Design, San Francisco

- Responsibilities included project management, sourcing finishes at Design Center showrooms, assisted in designing custom rugs and furniture, created presentations for clients, and collaborated on a custom line of fabric design.

EDUCATION

Academy of Art University

Master of Fine Art: Interior Architecture and Design

University of California, Davis

Bachelor of Science: Environmental Design

Minor Degrees: English, Art History

RELATED ACADEMIC EXPERIENCE

Casa Aldea: Health and wellness center that combines the medical aspect of diabetes care with the lifestyle component of managing diabetes daily. Thesis project includes site selection and analysis, typology studies, client profiles, programming, concept development, space planning, exterior elevations, furniture and finish selections, and 3D renderings. Functions include multiple lounge areas throughout, consultation and exam rooms, conference rooms for group classes, dialysis center, restaurant, cafe, and teaching kitchen, gym facilities, indoor lap pool and outdoor basketball court. Eco-friendly strategies are utilized throughout for LEED certification.

RELATED PROFESSIONAL DESIGN EXPERIENCE

For 13+ years, I worked as a graphic designer, art director and associate creative director in advertising and design firms in San Francisco and New York. During that time, I worked on campaigns for nation-wide clients and produced print, collateral, direct marketing and commercials.